

## **Regulation of the Scholarship of the Jagiellonian University**

Referring to the centuries-old tradition of the Jagiellonian University and bearing in mind its future, the Scholarship of the Jagiellonian University was created as the Jagiellonian University's own scholarship fund. The Scholarship of the Jagiellonian University aims to search for the most talented representatives of the young generation, whose various talents go beyond the rigid framework of evaluation, and to support their further development with respect for the creative freedom and individualism of each of them, in the hope that they will be able to join the group of the most outstanding graduates of the Jagiellonian University.

### **§ 1**

1. The Scholarship of the Jagiellonian University, hereinafter referred to as the "JU Scholarship", is intended for persons who want to study at the Jagiellonian University on the programme of their choice, except for the programmes conducted at the Jagiellonian University Medical College.
2. The Jagiellonian University scholarship is awarded for outstanding academic results.

### **§ 2**

Funds for the payment of the JU Scholarship are recorded on a separate account "own scholarship funds" and come from a write-off in the costs of educational and scientific activities or payments from natural or legal persons.

### **§ 3**

1. A person who jointly meets the following criteria may apply for the JU Scholarship:
  - 1) passed the matura examination or its foreign equivalent not earlier than 3 years before the announcement of the competition for the JU Scholarship or at the time of the announcement of the competition, is a student of the last year of the school ending with the matura examination or its foreign equivalent;
  - 2) undertakes studies for the first time in the academic year following the announcement of the competition;
  - 3) has outstanding academic results.
2. In justified cases, a student of first-cycle studies for the period of second-cycle studies may apply for the JU Scholarship, provided that the criteria specified in sec. 1 point 1 and 3.

### **§ 4**

1. The scholarship holder of the JU Scholarship will receive the JU Scholarship of PLN 2,000 per month, granted for the entire period of first-cycle, second-cycle or long-cycle studies at the Jagiellonian University, on the programme chosen by them, paid in total for no longer than five academic years (60 months).
2. The JU scholarship holder is also entitled to:
  - 1) the maximum result of the qualification in the admission process on the chosen study programme;
  - 2) the possibility of implementing a study programme according to an individual plan or programme, on the terms set out in the Regulations for first-cycle, second-cycle and long-cycle studies;

- 3) during the period for which the JU Scholarship was granted, the guarantee of a place in a student dormitory, which is paid by the scholarship holder from its funds, provided that the scholarship holder, according to separate regulations, applies for this place;
- 4) during the period for which the JU Scholarship was awarded, scientific supervision of an academic teacher of the Jagiellonian University holding at least a doctoral degree.
3. The JU scholarship is paid in monthly instalments to the bank account number indicated by the scholarship holder in Polish currency (PLN) at a bank operating in the Republic of Poland, starting from October of the year in which the scholarship holder begins studies at the Jagiellonian University, on the programme for which the JU Scholarship was awarded.
4. A scholarship holder who has received the JU Scholarship for the period of first-cycle studies may apply for the extension of the entitlements specified in sec. 1 and 2 for the period of second-cycle studies immediately following the first-cycle studies, provided that the first-cycle studies are completed in the period provided for by the study programme and the criterion referred to in the § 3 sec. 1 point 1 and 3.
5. A scholarship holder who has transferred to another programme at the Jagiellonian University may apply for the transfer of the rights specified in sec. 1 and 2 for the period of studies on the new programme.
6. The application for the extension of the powers referred to in para. 4 shall be submitted by May 31 of the academic year preceding the academic year in which the scholarship holder plans to start second-cycle studies. The application template is published on the website of the Centre for Academic Support.
7. Decisions in the matters referred to in para. 4-5 is taken by the Scholarship of the Jagiellonian University Jury, hereinafter referred to as the "Jury". The decision of the Jury is approved by the Rector of the Jagiellonian University. The approved decision of the Jury is final and cannot be appealed against. The provisions of § 6 do not apply.
8. Receiving the JU Scholarship does not preclude the scholarship holder from receiving other scholarship benefits to which students of Jagiellonian University are entitled.
9. The condition for the payment of the JU Scholarship is to start studies on the programme of their choice in the year of the competition.

## § 5

1. The competition for the JU Scholarship is conducted by the Jury.
2. The Jury is appointed by the Rector of the Jagiellonian University. The Jury consists of:
  - 1) JU Vice-Rector for Educational Affairs as chairman;
  - 2) academic teachers of the Jagiellonian University;
  - 3) the chairman of the Student Government of the Jagiellonian University.
3. The Jury is appointed for the term of office of the Rector of the Jagiellonian University. After the end of the term of office, the Jury works until the Jury is appointed for the next term of office.
4. The decisions of the Jury are taken by a simple majority of votes in the presence of at least half of the members of the Jury. In the event of an equal number of votes, the vote of the Chairman of the Jury is decisive.

## § 6

1. The competition for the JU Scholarship is held annually.
2. Information on the announcement of the competition and the detailed rules of its organization, including the schedule, are published on the website of the Centre for

- Academic Support by March 1st of the year preceding the academic year from which the JU Scholarship is awarded.
3. The competition consists of two successive stages.
  4. In the first stage of the competition, the participant of the competition for the JU Scholarship provides, in the manner specified in the detailed rules of organizing the competition, an application form and materials presenting the participant, their academic results, previous achievements, interests and planned development path in connection with the selected study programme, in any in the form of a message by April 15th of the year of the competition announcement at the latest. Incomplete documentation submitted after the deadline is not subject to consideration.
  5. The Jury decides to qualify for the second stage of the competition a total of not more than twenty participants. The Jury may decide to end the competition after the first stage without a decision.
  6. The candidatures of competition participants who intend to undertake first-cycle or long-cycle studies for the first time are considered separately from the candidates who have already started their studies.
  7. Not later than May 30th in the year the competition is announced:
    - 1) information on the end of the first stage of the competition is provided on the website of the Centre for Academic Support;
    - 2) the participants of the first stage are informed about qualifying or refusing to qualify for the second stage of the competition.
  8. With the competition participants qualified for the second stage of the competition, the Jury conducts individual interviews aimed at verifying the academic results and achievements of the participant, as well as identifying their interests and predispositions to complete the planned development path.
  9. The interviews referred to in the sec. 8, are carried out directly or remotely using electronic means of communication enabling multilateral real-time communication, expression, identification of people participating in the conversation and confirmation of participation in the conversation, in compliance with the rules applicable to the protection of personal data.
  10. Not later than on July 1 in the year the competition is announced:
    - 1) the information on the end of the second stage of the competition is provided on the website of the Centre for Academic Support, along with the personal list of scholarship holders of the JU Scholarship;
    - 2) the participants of the second stage of the competition are notified of the decision.
  11. In each edition of the competition, no more than seven JU Scholarships may be awarded, except the JU Scholarships referred to in § 4 sec. 4. In a given edition of the competition, the Jury may not award any JU Scholarships.
  12. The decision of the Jury on granting the JU Scholarship is approved by the Rector of the Jagiellonian University. The approved decision of the Jury is final and cannot be appealed against.
  13. In particularly justified cases, the Vice-Rector for Educational Affairs of the Jagiellonian University may change the dates specified in the para. 3, section 4, section 7 and paragraph 10. Information on the change of dates shall be immediately announced on the website of the Centre for Academic Support.

## § 7

1. The Jury appoints an academic tutor for the scholarship holder based on the recommendation of the head of the organizational unit of the Jagiellonian University in

which the student receives the JU scholarship. In the event of rejection of the candidacy or candidatures, the Jury addresses the head of the above-mentioned units to present another candidacy or candidature.

2. The tutor's duties include:
  - 1) cooperation with scholarship holder based on rules agreed between the academic tutor and the scholarship holder to implement the planned development path;
  - 2) giving opinions on the scholarship holder's reports.
3. The scholarship holder has the right to change the academic tutor. A justified application for a change of the scholarship holder's tutor is submitted to the Jury's Chairman via the Centre for Academic Support. The scholarship holder may propose a candidate for a new academic tutor.
4. The academic tutor has the right to resign from the function performed.
5. In the cases referred to in para. 3 and 4, sec. 1 shall apply accordingly.

## § 8

1. The scholarship holder is obliged to submit an annual report, in particular on the obtained results and achievements as well as progress in the implementation of the planned development path indicated when applying for the JU Scholarship, by August 30th of the academic year to which the report relates. The scholarship holder submits a report to the academic tutor via the Centre for Academic Support.
2. The academic tutor gives a positive or negative opinion on the scholarship holder's report and provides a written opinion to the scholarship holder via the Centre for Academic Support by September 30th of the academic year to which the report relates.
3. In the event of failure to meet the deadline specified in the sec. 1 scholarship holder is obliged to submit a report by October 31st of the academic year following the year to which the report relates, and the academic tutor is obliged to submit an opinion by November 30th of the same year.
4. In the event of a negative opinion of the academic tutor, the scholarship holder has the right to submit reservations to the Jury via the Centre for Academic Support within seven days from the date of its receipt. The decision of the Jury regarding reservations is final and cannot be appealed against.

## § 9

The payment of the JU Scholarship is suspended:

- 1) starting from the month following the month in which the deadlines referred to in § 8 subpar. 1-2, no later than until the Jury issues the decision referred to in § 8 sec. 4 second sentence;
- 2) starting from the month following the month in which the academic tutor gave a negative opinion on the report, until the Jury issues the decision referred to in § 8 sec. 4;
- 3) starting from the month following the month in which the explanatory proceedings were initiated against the scholarship holder, until its completion;
- 4) in the case of transfer to another study programme at the Jagiellonian University until the Jury issues the decision referred to in § 4 sec. 7;
- 5) for the period of leave from classes, without the possibility of equalizing the payment for this period.

## § 10

1. The scholarship holder loses the right to the JU Scholarship and the rights referred to in § 4 sec. 2, from the month following the occurrence of the following circumstances:
  - 1) final removal from the list of students;
  - 2) transfer to another university;
  - 3) obtaining permission to repeat the year, following the Study Regulations;
  - 4) conditional enrolment for the next year of study;
  - 5) punishing with a disciplinary penalty;
  - 6) suspension of student's rights;
  - 7) graduation from the programme on which the JU Scholarship was awarded, subject to § 4 section 4;
  - 8) negative decision by the Jury regarding the scholarship holder's reservations to the negative opinion of the academic tutor submitted according to § 8 sec. 4;
  - 9) failure to submit a report by the scholarship holder within the time limit specified in § 8 sec. 3.
2. The scholarship holder loses the right to the JU Scholarship and the rights referred to in § 4 sec. 2, and is obliged to return the JU Scholarship already paid in full in the event of disclosure of circumstances excluding its granting, in particular failure to meet the conditions set out in § 2 sec. 1 or providing false data in the application form.
3. The Rector of the Jagiellonian University may suspend the payment of the JU Scholarship or deprive the scholarship holder of the right to continue receiving the JU Scholarship in other, not listed in section 1 and 2, particularly justified cases.
4. Rector of the Jagiellonian University in the cases specified in the para. 1 shall notify about the loss of rights, and in the cases referred to in the para. 2 and 3, makes the decision. Before notifying or making a decision, the Rector of the Jagiellonian University may consult the Chairman of the Jury.

## § 11

1. In matters not covered by the Regulations, the decision is taken by the Jury.
2. The provisions of the Code of Administrative Procedure shall not apply.

## § 12

Administrative and organizational services for the JU Scholarship are provided by the Centre for Academic Support.

## § 13

After the end of financing the own scholarship fund of the JU Scholarship, its activity will be terminated.

## § 14

According to art. 13 of the Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of individuals concerning the processing of personal data ("General Regulation"), hereinafter referred to as "GDPR", the Jagiellonian University informs that:

- 1) The administrator of your data is the Jagiellonian University, with headquarters at

- ul. Gołębia 24, 31-007 Kraków, hereinafter referred to as the Organizer, represented by the Rector of the Jagiellonian University;
- 2) The Data Protection Supervisor, appointed by the University, is based at room no. 27, ul. Czapskich 4, 31-110 Kraków. The Officer can be contacted in person from Monday to Friday (8:30 a.m.-3:30 p.m.) or via e-mail: [iod@uj.edu.pl](mailto:iod@uj.edu.pl) or by phone – 12 663 12 25.
  - 3) Personal data provided in the application form to participate in the competition will be processed:
    - a) Concerning all of the contestants – for the legitimate interests pursued by the controller under the art. 6 par. 1 lit. F GDPR which is the organization and conducting the competition
    - b) Concerning the participants, who became scholarship holders, processing of the data is necessary for compliance with legal obligations imposed upon the Organizer as a subject publicly announcing the reward, under the art. 6 par. 1 lit. C GDPR.
  - 4) Providing personal data is voluntary but is necessary for participation in the competition. In case of refusing to provide the data, the participant may not enter the competition. Winners are obliged to provide their data by law and it is the condition for issuance of a prize.
  - 5) Personal data of the participants referred to in point 3 lit. a will not be made available to other subjects.
  - 6) Personal data of participants referred to in point 3 lit. b may be posted on the Organizer's website and the Organizer's social media. These data may also be made available to authorized state authorities, incl. in particular to the extent to which these authorities are entitled to verify the compliance with the legal obligations imposed on the Organizer as a subject publicly announcing the reward.
  - 7) Participants' data will not be transferred to third countries (outside the European Economic Area) or international organizations.
  - 8) Personal data of the participants referred to in point 3 lit. a will be stored for the duration of the organization of competition and until the final settlement and the closing of the competition, and until the expiration of the statute of limitations for claims that may arise from the participation in the competition.
  - 9) Personal data of the participants referred to in point 3 lit. b will be processed for the period provided for by tax regulations, and then for archival purposes by the relevant provisions of law
  - 10) Participant has the right to: obtain information on the processing of personal data and rights under the GDPR, access your data and rectify it, delete it (unless further processing is necessary to comply with legal obligations or to establish, investigate or defend claims), limit its processing, transfer such data, object to its processing.
  - 11) Participants' data will not be subject to automatic decision making or profiling.
  - 12) Participant has the right to lodge a complaint to the President of the Office for Personal Data Protection if they feel that the processing of their data violates the provisions of the General Regulation.